



Trustees' Annual Report for the period

Period start date: 01/04/2021

Period end date: 31/03/2022

Charity name: Manors of Reigate & Horley Open Space

Charity registration number: 305104

Objectives and Activities

| | SORP reference | |
|--|--------------------|---|
| Summary of the purposes of the charity as set out in its governing document | Para 1.17 | <p>The charity was established in 1922 to ensure the continuing provision of public open spaces. This Constitutes the following pieces of land:-</p> <p>--Redhill Common, Reigate Heath, Pettridge Wood, Wray Common, Earlswood Common, Banstead Wildlife Field.</p> |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | <p>The pieces of land were donated in 1922 by Lord Somerset for the benefit of the people of the local area. No money was donated, however, over the years pieces of the land have been sold off or sold for granting rights of way.</p> <p>As such there is now a fund balance for these lands which holds all the sales receipts. The interest from this fund contributes towards the maintenance.</p> <p>The funds are held by the Council largely to ensure the continuing provision of specific areas of land and other facilities for use by the public.</p> <p>This charity holds money in trust for the upkeep of the land, deriving from past sales of parcels of the land (see above). This money generates interest which is then used to fund the upkeep of the land. It is our policy not to use the amount held in trust for expenditure, just the interest. Current balance is £778,765.</p> <p>Activities undertaken relate to the maintenance of the land, as well as the generation of rental income coming from the use of the land which further pays for general upkeep and maintenance. Maintenance activities also aim to improve the biodiversity of the sites and, where</p> |

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| | | <p>appropriate conserve historic features on the sites.</p> <p>The trust funds are held and reported separately from Reigate & Banstead Borough Council's own funds, which is detailed in the Financial Statements 2021-22.</p> <p>The money generated through interest does not cover the cost of work required to maintain the pieces of land. The additional costs are borne by Reigate & Banstead BC.</p> |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit | Para 1.18 | The charity trustees have complied with their duty of public benefit; in as much the land mentioned has been maintained, conserved and open for general public use. |

Additional information (optional)

You may choose to include further statements where relevant about:

| | SORP reference | |
|--|----------------|--|
| Policy on grant making | Para 1.38 | |
| Policy on social investment including program related investment | Para 1.38 | |
| Contribution made by volunteers | Para 1.38 | |
| Other | | |

Achievements and Performance

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| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | SORP reference Para 1.20 | The year was successful in that the funds generated interest to contribute towards the upkeep and maintenance activities that are necessary to keep the land operational and safe for public benefit and use. |
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Additional information (optional)

You may choose to include further statements where relevant about:

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| Achievements against objectives set | Para 1.41 | |
| Performance of fundraising activities against objectives set | Para 1.41 | |
| Investment performance against objectives | Para 1.41 | |
| Other | | |

Financial Review

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| Review of the charity's financial position at the end of the period | Para 1.21 | See accounts. |
| Statement explaining the policy for holding reserves stating why they are held | Para 1.22 | The trust fund balance is used to generate interest only. The capital cannot be used up. All interest generated is used to contribute towards the large maintenance costs of the pieces of land in the year. |
| Amount of reserves held | Para 1.22 | £778,765 |
| Reasons for holding zero reserves | Para 1.22 | n/a |
| Details of fund materially in deficit | Para 1.24 | n/a |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | n/a |

Additional information (optional)

You may choose to include further statements where relevant about:

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| The charity's principal sources of funds (including any fundraising) | Para 1.47 | |
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| Investment policy and objectives including any social investment policy adopted | Para 1.46 | |
| A description of the principal risks facing the charity | Para 1.46 | |
| Other | | |

Structure, Governance and Management

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| Description of charity's trusts: | | |
| Type of governing document (trust deed, royal charter) | Para 1.25 | Trust Deed |
| How is the charity constituted? (e.g unincorporated association, CIO) | Para 1.25 | Trust |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | Reigate & Banstead Borough Council appointed as sole trustee |

Additional information (optional)

You may choose to include further statements where relevant about:

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| Policies and procedures adopted for the induction and training of trustees | Para 1.51 | |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 | |
| Relationship with any related parties | Para 1.51 | |
| Other | | |

Reference and Administrative details

| | |
|-----------------------------|---|
| Charity name | Manors of Reigate & Horley Open Space |
| Other name the charity uses | n/a |
| Registered charity number | 305104 |
| Charity's principal address | Reigate & Banstead Borough Council, Town Hall, Castlefield Road, Reigate, Surrey RH2 0SH |

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|---|------------------------|--|--|
| 1 | 45 Reigate & Banstead Borough Council members | | | Reigate & Banstead Borough Council |
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Corporate trustees – names of the directors at the date the report was approved

| Director name | | | |
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| n/a | | | |
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Name of trustees holding title to property belonging to the charity

| Trustee name | Dates acted if not for whole year | |
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| n/a | | |
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Funds held as custodian trustees on behalf of others

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| Description of the assets held in this capacity | n/a |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects | |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets | |

Additional information (optional)

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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| n/a |
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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

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| Signature(s) | | |
| Full name(s) | | |
| Position (eg Secretary, Chair, etc) | | |
| Date | 26 th January 2023 | |